



## Notice of a public meeting of

### Audit & Governance Committee

<b>To:</b>	Councillors N Barnes (Chair), Dew (Vice-Chair), Cullwick, Fenton, Gunnell, Kramm and Lisle Mr Mendus and Mr Bateman
<b>Date:</b>	Wednesday, 13 April 2016
<b>Time:</b>	5.30 pm
<b>Venue:</b>	The George Hudson Board Room - 1st Floor West Offices (F045)

### AGENDA

#### 1. **Declarations of Interest**

Members are asked to declare:

- Any personal interests not included on the Register of Interests
- Any prejudicial interests or
- Any disclosable interests

which they might have in respect of business on the agenda.

#### 2. **Minutes** (Pages 1 - 12)

To approve and sign the minutes of the meeting held on 10 February 2016.

#### 3. **Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5:00 pm on Tuesday 12 April 2016.**

## **Filming, Recording or Webcasting Meetings**

Please note this meeting will be filmed and webcast and that includes any registered public speakers, who have given their permission. This broadcast can be viewed at <http://www.york.gov.uk/webcasts>

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officer (whose contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at [https://www.york.gov.uk/downloads/file/6453/protocol\\_for\\_webcasting\\_film\\_and\\_recording\\_council\\_meetingspdf](https://www.york.gov.uk/downloads/file/6453/protocol_for_webcasting_film_and_recording_council_meetingspdf)

### **4. Audit and Governance Committee's Forward Plan (Pages 13 - 20)**

This paper presents the future plan of reports expected to be presented to the committee during the forthcoming year to February 2017.

### **5. Internal Audit and Counter Fraud Plan 2016/17 (Pages 21 - 42)**

This report seeks the committee's approval for the planned programme of internal audit and counter fraud work to be undertaken in 2016/17.

### **6. Audit and Counter Fraud Monitoring Report (Pages 43 - 66)**

This report provides an update on progress made in delivering the internal audit workplan for 2015/16 and on current counter fraud activity.

### **7. Internal Audit Follow up Report (Pages 67 - 72)**

This is the regular six monthly report to the committee setting out progress made by Council departments in implementing actions agreed as part of internal audit work.

**8. Mazars Audit Progress Report (Pages 73 - 84)**

The purpose of this report is to update the committee on Mazars' progress in delivering its responsibilities as the Council's external auditors. The report also highlights key emerging national issues and developments which may be of interest to Members.

**9. Mazars Audit Strategy Memorandum (Pages 85 - 102)**

This report presents the Audit Strategy Memorandum for City of York Council for the year ending 31 March 2016. The document summarises the audit approach taken by Mazars, highlights significant audit risks and provides details of the audit team.

**10. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Jayne Carr

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For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

**This information can be provided in your own language.**

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 (01904) 551550